



OFFICE OF THE MAYOR

NOTICE TO PROCEED

December 6, 2022

CALUBCUB BAY RESORT AND RECREATION
Calubcub 1.0, San Juan, Batangas

Attention: MA. MELIKKA LYRA B. MAGSINO

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Year End Planning Workshop of Office of General Services** for the **General Services Offices** under Lease Contract No. 100-22-10-6343 has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: MA. MELIKKA LYRA B. MAGSINO
Authorized Representative
CALUBCUB BAY RESORT AND
RECREATION

Date: ~~December 6, 2022~~